



*CITY OF LA MARQUE
CEMETERY BOARD
REGULAR MEETING AGENDA*

**THURSDAY, OCTOBER 6, 2022
COUNCIL CHAMBER
1109-B BAYOU ROAD
LA MARQUE, TX 77568**

<https://ci.la-marque.tx.us/AgendaCenter>

**TO PARTICIPATE VIA ZOOM:
PUBLIC TOLL-FREE DIAL-IN NUMBER: 1 (346) 248-7799
MEETING ID: 92887385489
<https://zoom.us/j/92887385489>**

Bim Crowder
Vacant
Kurt Koopmann
Eligh Johnson

Chairman
Vice-Chairperson
Member
Member



**CITY OF LA MARQUE
CEMETERY BOARD
REGULAR MEETING
AGENDA
OCTOBER 6, 2022**

Notice is hereby given that the City of La Marque Cemetery Board will conduct **a Regular Meeting in the Council Chambers at 1109-B Bayou Road, La Marque, Texas as well as via teleconference hosted through (ZOOM) on Thursday, October 6, 2022, at 6:00 p.m.** for the purpose of considering and taking action on the following agenda:

- (1) CALL MEETING TO ORDER**
- (2) ROLL CALL**
- (3) APPROVAL/DISAPPROVAL OF ABSENCES**
- (4) INVOCATION AND PLEDGE OF ALLEGIANCE**
- (5) APPROVAL OF MONTHLY FINANCIAL REPORT**
 - a. July 2022
 - b. August 2022
- (6) MINUTES OF SPECIAL MEETING AUGUST 11, 2022**
- (7) APPROVAL/DISAPPROVAL OF ABSENCES**
- (8) CITIZENS PARTICIPATION**

Comments from the Public (At this time, any person with Board-related business who has signed up may speak to the Cemetery Board (limited to three (3) minutes). In compliance with Texas Open Meeting Act the Cemetery Board may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.
- (9) OLD BUSINESS**
 - a. Discussion/possible action - Landscaping at La Marque Cemetery
 - b. Discussion/possible action - Wreaths Across America 2022
- (10) NEW BUSINESS**
 - a. Discussion/possible action - Vice-Chairperson for the Cemetery Board

- b. Discussion/possible action - Recommendations on combining the Parks Board and Cemetery Board
- c. Discussion/possible action - November 3, 2022, next Cemetery Board meeting

(11) CHAIRMAN'S REPORT

(12) REQUESTS AND ANOUNCEMENTS

Requests by Cemetery Board members for items to be placed on future Cemetery Board agendas and announcements on city events/community interests TEX. GOV'T CODE §551.415. (b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

(13) ADJOURNMENT

CERTIFICATION:

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas on Monday, October 3, 2022, before 5:30 p.m.

Kierra Nance, TRMC, City Clerk



City of La Marque

Balance

Sheet CEMETERY FUND

July 31, 2022

Assets

Current Assets:	Fiscal Year 2022
Cash	14,551.69
Investments	2,192.11
Inventories	-
Accounts Receivable	-
Pre-Paid Expenses	-
Other	-
Total Current Assets	16,743.80

Total Assets **16,743.80**

Liabilities and Fund Balance

Current Liabilities:	Fiscal Year 2022
Accounts Payable	-
Other	-
Total Current Liabilities	-

Fund Balance:	Fiscal Year 2022
Available Fund Balance	22,834.51
Current Year Revenue/Expenses	(6,090.71)
Total Fund Balance	16,743.80

Total Liabilities and Fund Balance **16,743.80**



City of La Marque

Cemetery Fund - July 2022

Accounts	Descriptions	Budget 2021-2022	Current Month	Current Year to Date Actuals	Budget Balance
Revenues					
89-3605-00-00	Interest on Investments	10.00	3.34	9.29	0.71
89-3630-00-00	Administrative fees	0.00	0.00	0.00	0.00
89-3807-00-00	Donations	0.00	0.00	0.00	0.00
89-9001-00-00	Transfer in from General Fund	25,000.00	0.00	0.00	25,000.00
	Total Revenues	25,010.00	3.34	9.29	25,000.71
Expenditures					
89-4048-00-00	Wreath Across America	0.00	0.00	0.00	0.00
89-4049-00-00	Cemetery Board Expenditure	10,000.00	0.00	6,100.00	3,900.00
89-4050-00-00	Cemetery Survey	15,000.00	0.00	0.00	15,000.00
	Total Expenditures	25,000.00	0.00	6,100.00	18,900.00
	Revenues over (under) Expenditures	10.00	3.34	(6,090.71)	6,100.71



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La Marque, Texas
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**CITY OF LA MARQUE
CEMETERY BOARD
SPECIAL MEETING
MINUTES
Of
AUGUST 11, 2022**

Special Meeting Minutes of the City of La Marque Cemetery Board held on Thursday, August 11, 2022, beginning at 6:00 p.m. at 1109-B Bayou Road, La Marque, Texas as well as via teleconference hosted through (ZOOM) with the following members present:

(1) CALL MEETING TO ORDER:

Board Member Crowder called meeting to order at 6:00 p.m.

(2) ROLL CALL:

PRESENT:

Chairperson Bim Crowder
Board Member Koopmann
Board Member Eligh Johnson

ABSENT:

STAFF:

Amanda Hobby - Public Works Assistant Director
Venisha Henderson - Public Works Administrative Assistant

(3) MONTHLY FINANCIAL REPORT

Board Member Koopmann made a motion to approve the May, and June 2022 Financial Report. Board Member Johnson seconded. **MOTION PASSED UNANIMOUSLY.**

(4) APPROVAL/DISAPPROVAL OF ABSENCES

No absences

(5) APPROVAL OF MINUTES OF JUNE 2, 2022

Board member Koopmann made a motion to approve the minutes of June 2, 2022 with the correction of removing Hanley and replacing with Bim Crowders name under call meeting to order. Board Member Johnson seconded. **MOTION PASSED UNANIMOUSLY.**

(6) CITIZEN'S PARTICIPATION

None.

(7) OLD BUSINESS

- a. Discussion/possible action - Landscaping at La Marque Cemetery
Board Member Johnson asked if the city could spray for ants and Ms. Hobby



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stated, “yes.” Board Members agreed Cemetery landscaping looks good.

(8) NEW BUSINESS

- a. Discussion/possible action - Wreaths Across America
Board Member Johnson makes a motion to approve to move forward with the Wreaths Across America. Chairperson Crowder seconded. **MOTION PASSED UNANIMOUSLY.**
- b. Discussion/possible action - Cemetery By Laws
Board Member Koopmann says there is no set quorum for the Cemetery Board in the charter. Article II letter a line 1 change to 5 members. Article II letter c line 2 change to 5 members, Article V meetings, regular meetings held 6 times a year, Article XIV attendance including the Ex-Officio Council Member. Board Member Koopmann made a motion to recommend the changes in the charter for the Cemetery Board to administration. Board Member Johnson seconded. **MOTION PASSED UNANIMOUSLY.**
- c. Discussion/possible action - To schedule next Cemetery Board meeting.
It was the consensus of the Board Members to hold the next Cemetery Board meeting on Thursday, September 1, 2022.

(9) CHAIRMAN’S REPORT

None.

(10) REQUESTS AND ANNOUNCEMENTS

Board Member Koopmann suggests for next agenda item to add discussion/possible action on voting for Vice-Chairperson.

(11) ADJOURNMENT

The meeting was adjourned by Chairperson Bim Crowder at 7:12 p.m.

Bim Crowder, Cemetery Board Chairman