



---

**CITY OF LA MARQUE  
CEMETERY BOARD SPECIAL  
MEETING AGENDA**

---

**WEDNESDAY, OCTOBER 26, 2022  
COUNCIL CHAMBER  
1109-B BAYOU ROAD  
LA MARQUE, TX 77568**

**<https://ci.la-marque.tx.us/AgendaCenter>**

**TO PARTICIPATE VIA ZOOM:  
PUBLIC TOLL-FREE DIAL-IN NUMBER: 1 (346) 248-7799  
MEETING ID: 92887385489  
<https://zoom.us/j/92887385489>**

Bim Crowder  
Vacant  
Kurt Koopmann  
Eligh Johnson

Chairman  
Vice-Chairperson  
Member  
Member



**CITY OF LA MARQUE  
CEMETERY BOARD  
SPECIAL MEETING  
AGENDA  
OCTOBER 26, 2022**

Notice is hereby given that the City of La Marque Cemetery Board will conduct a **Special Meeting in the Council Chambers at 1109-B Bayou Road, La Marque, Texas as well as via teleconference hosted through (ZOOM) on Thursday, October 26, 2022, at 6:00 p.m.** for the purpose of considering and taking action on the following agenda:

- (1) CALL MEETING TO ORDER**
- (2) ROLL CALL**
- (3) APPROVAL/DISAPPROVAL OF ABSENCES**
- (4) INVOCATION AND PLEDGE OF ALLEGIANCE**
- (5) APPROVAL OF MONTHLY FINANCIAL REPORT**
  - a. July 2022
  - b. August 2022
  - c. September 2022
- (6) MINUTES OF SPECIAL MEETING AUGUST 11, 2022**
- (7) APPROVAL/DISAPPROVAL OF ABSENCES**
- (8) CITIZENS PARTICIPATION**

Comments from the Public (At this time, any person with Board-related business who has signed up may speak to the Cemetery Board (limited to three (3) minutes). In compliance with Texas Open Meeting Act the Cemetery Board may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.
- (9) OLD BUSINESS**
  - a. Discussion/possible action - Landscaping at La Marque Cemetery
  - b. Discussion/possible action - Wreaths Across America 2022
- (10) NEW BUSINESS**

- a. Discussion/possible action - Vice-Chairperson for the Cemetery Board
- b. Discussion/possible action - Recommendations on combining the Parks Board and Cemetery Board
- c. Discussion/possible action - November 3, 2022, next Cemetery Board meeting

**(11) CHAIRMAN’S REPORT**

**(12) REQUESTS AND ANOUNCEMENTS**

Requests by Cemetery Board members for items to be placed on future Cemetery Board agendas and announcements on city events/community interests TEX. GOV’T CODE §551.415. (b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person’s public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

**(13) ADJOURNMENT**

**CERTIFICATION:**

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas on Saturday, October 22, 2022, at 1:30 p.m.

---

Kierra Nance, TRMC, City Clerk

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk’s office at (409) 938-9259, or Fax (409) 935-0401, or e-mail [cityclerk@cityoflamarque.org](mailto:cityclerk@cityoflamarque.org) for further information.



# City of La Marque

Balance Sheet

CEMETERY FUND

July 31, 2022

## Assets

Current Assets:	Fiscal Year 2022
Cash	14,551.69
Investments	2,192.11
Inventories	-
Accounts Receivable	-
Pre-Paid Expenses	-
Other	-
<b>Total Current Assets</b>	<b>16,743.80</b>

**Total Assets** **16,743.80**

## Liabilities and Fund Balance

Current Liabilities:	Fiscal Year 2022
Accounts Payable	-
Other	-
<b>Total Current Liabilities</b>	<b>-</b>

Fund Balance:	Fiscal Year 2022
Available Fund Balance	22,834.51
Current Year Revenue/Expenses	(6,090.71)
<b>Total Fund Balance</b>	<b>16,743.80</b>

**Total Liabilities and Fund Balance** **16,743.80**



# City of La Marque

## Cemetery Fund - July 2022

Accounts	Descriptions	Budget 2021-2022	Current Month	Current Year to Date Actuals	Budget Balance
<b>Revenues</b>					
89-3605-00-00	Interest on Investments	10.00	3.34	9.29	0.71
89-3630-00-00	Administrative fees	0.00	0.00	0.00	0.00
89-3807-00-00	Donations	0.00	0.00	0.00	0.00
89-9001-00-00	Transfer in from General Fund	25,000.00	0.00	0.00	25,000.00
	<b>Total Revenues</b>	<b>25,010.00</b>	<b>3.34</b>	<b>9.29</b>	<b>25,000.71</b>
<b>Expenditures</b>					
89-4048-00-00	Wreath Across America	0.00	0.00	0.00	0.00
89-4049-00-00	Cemetery Board Expenditure	10,000.00	0.00	6,100.00	3,900.00
89-4050-00-00	Cemetery Survey	15,000.00	0.00	0.00	15,000.00
	<b>Total Expenditures</b>	<b>25,000.00</b>	<b>0.00</b>	<b>6,100.00</b>	<b>18,900.00</b>
	<b>Revenues over (under) Expenditures</b>	<b>10.00</b>	<b>3.34</b>	<b>(6,090.71)</b>	<b>6,100.71</b>



# City of La Marque

## Balance Sheet

### CEMETERY FUND

September 30, 2022

#### Assets

<b>Current Assets:</b>	<b>Fiscal Year 2022</b>
Cash	11,351.69
Investments	2,201.74
Inventories	-
Accounts Receivable	-
Pre-Paid Expenses	-
Other	-
<b>Total Current Assets</b>	<b>13,553.43</b>

**Total Assets** **13,553.43**

#### Liabilities and Fund Balance

<b>Current Liabilities:</b>	<b>Fiscal Year 2022</b>
Accounts Payable	-
Other	-
<b>Total Current Liabilities</b>	<b>-</b>

<b>Fund Balance:</b>	<b>Fiscal Year 2022</b>
Available Fund Balance	22,834.51
Current Year Revenue/Expenses	(9,281.08)
<b>Total Fund Balance</b>	<b>13,553.43</b>

**Total Liabilities and Fund Balance** **13,553.43**



# City of La Marque

## Cemetery Fund - September 2022

Accounts	Descriptions	Budget 2021-2022	Current Month	Current Year to Date Actuals	Budget Balance
<b>Revenues</b>					
89-3605-00-00	Interest on Investments	10.00	5.07	18.92	(8.92)
89-3630-00-00	Administrative fees	0.00	0.00	0.00	0.00
89-3807-00-00	Donations	0.00	0.00	0.00	0.00
89-9001-00-00	Transfer in from General Fund	25,000.00	0.00	0.00	25,000.00
	<b>Total Revenues</b>	<b>25,010.00</b>	<b>5.07</b>	<b>18.92</b>	<b>24,991.08</b>
<b>Expenditures</b>					
89-4048-00-00	Wreath Across America	0.00	0.00	0.00	0.00
89-4049-00-00	Cemetery Board Expenditure	10,000.00	800.00	9,300.00	700.00
89-4050-00-00	Cemetery Survey	15,000.00	0.00	0.00	15,000.00
	<b>Total Expenditures</b>	<b>25,000.00</b>	<b>800.00</b>	<b>9,300.00</b>	<b>15,700.00</b>
	<b>Revenues over (under) Expenditures</b>	<b>10.00</b>	<b>(794.93)</b>	<b>(9,281.08)</b>	<b>9,291.08</b>



1111 Bayou  
La Marque, Texas 77568  
409.938.9202

**CITY OF LA MARQUE  
CEMETERY BOARD  
SPECIAL MEETING  
MINUTES  
Of  
AUGUST 11, 2022**

Special Meeting Minutes of the City of La Marque Cemetery Board held on Thursday, August 11, 2022, beginning at 6:00 p.m. at 1109-B Bayou Road, La Marque, Texas as well as via teleconference hosted through (ZOOM) with the following members present:

**(1) CALL MEETING TO ORDER:**

Board Member Crowder called meeting to order at 6:00 p.m.

**(2) ROLL CALL:**

**PRESENT:**

Chairperson Bim Crowder  
Board Member Koopmann  
Board Member Eligh Johnson

**ABSENT:**

**STAFF:**

Amanda Hobby - Public Works Assistant Director  
Venisha Henderson - Public Works Administrative Assistant

**(3) MONTHLY FINANCIAL REPORT**

Board Member Koopmann made a motion to approve the May, and June 2022 Financial Report. Board Member Johnson seconded. **MOTION PASSED UNANIMOUSLY.**

**(4) APPROVAL/DISAPPROVAL OF ABSENCES**

No absences

**(5) APPROVAL OF MINUTES OF JUNE 2, 2022**

Board member Koopmann made a motion to approve the minutes of June 2, 2022 with the correction of removing Hanley and replacing with Bim Crowders name under call meeting to order. Board Member Johnson seconded. **MOTION PASSED UNANIMOUSLY.**

**(6) CITIZEN'S PARTICIPATION**

None.

**(7) OLD BUSINESS**

- a. Discussion/possible action - Landscaping at La Marque Cemetery  
Board Member Johnson asked if the city could spray for ants and Ms. Hobby





1111 Bayou  
La Margue, Texas 77568  
409.938.9202

stated, “yes.” Board Members agreed Cemetery landscaping looks good.

**(8) NEW BUSINESS**

a. Discussion/possible action - Wreaths Across America

Board Member Johnson makes a motion to approve to move forward with the Wreaths Across America. Chairperson Crowder seconded. **MOTION PASSED UNANIMOUSLY.**

b. Discussion/possible action - Cemetery By Laws

Board Member Koopmann says there is no set quorum for the Cemetery Board in the charter. Article II letter a line 1 change to 5 members. Article II letter c line 2 change to 5 members, Article V meetings, regular meetings held 6 times a year, Article XIV attendance including the Ex-Officio Council Member. Board Member Koopmann made a motion to recommend the changes in the charter for the Cemetery Board to administration. Board Member Johnson seconded. **MOTION PASSED UNANIMOUSLY.**

c. Discussion/possible action - To schedule next Cemetery Board meeting.

It was the consensus of the Board Members to hold the next Cemetery Board meeting on Thursday, September 1, 2022.

**(9) CHAIRMAN’S REPORT**

None.

**(10) REQUESTS AND ANNOUNCEMENTS**

Board Member Koopmann suggests for next agenda item to add discussion/possible action on voting for Vice-Chairperson.

**(11) ADJOURNMENT**

The meeting was adjourned by Chairperson Bim Crowder at 7:12 p.m.

---

Bim Crowder, Cemetery Board Chairman