



**EMPLOYMENT OPPORTUNITY
WITH THE
CITY OF LA MARQUE**

POSITION AVAILABLE: UTILITY MAINTENANCE TECHNICIAN I

GENERAL DESCRIPTION:	The Utility Department's Maintenance Technician is responsible for performing semi-skilled and unskilled work in the installation, maintenance, and repair of water and wastewater pipe lines and fixtures. Work involves locating water and sewer problems and water and sewer lines; installing, maintaining, and repairing water and wastewater lines and fixtures; and maintaining equipment. Employee is subjected to the usual hazards of working with water and sewer problems.
MINIMUM TRAINING/EXPERIENCE:	<ul style="list-style-type: none">• High School Diploma or GED Certificate• 12 to 24 months experience in the maintenance field; experience with water and sewer systems preferred; or,• Any combination of training and experience which provides the required knowledge, skills and abilities.• Mathematical knowledge to read and calculate single line graphs to establish trench flow lines by electronic measuring equipment.• Must obtain a Class I Distribution and Collection Systems license issued by the State of Texas Natural Resource Conservation Commission within 12 months of employment.• Ability to obtain a Class "B" commercial driver's license issued by the State of Texas within 6 months of entering the positions.
SALARY:	\$10.99 per hour
DEADLINE:	Open Until Filled

An application must be completed and may be obtained on the City's website at www.cityoflamarque.org The City of La Marque is an Equal Opportunity Employer (EOE). Go to the "Employment" tab to print an Employment Application. Employment Applications may be hand delivered or mailed to the City of La Marque City Hall at the address listed below or faxed to 409-935-0401.

**City of La Marque
1111 Bayou Road
La Marque, Texas 777568**



**City of La Marque Position Description
Maintenance Technician
Public Services – Utility Department**

Title: Maintenance Technician

Grade Level: 8

FLSA Status: Exempt

Department: Utility Department # 22– Public Services

Reports To: Field Operations Supervisor

Job Summary

The Utility Department's Maintenance Technician is responsible for performing semi-skilled and unskilled work in the installation, maintenance, and repair of water and wastewater pipe lines and fixtures. Work involves locating water and sewer problems and water and sewer lines; installing, maintaining, and repairing water and wastewater lines and fixtures; and maintaining equipment. Employee is subjected to the usual hazards of working with water and sewer problems.

Essential Job Functions (Must be performed with or without accommodation)

- Employee will be required to assist other Departments within his/her essential job functions as departmental staffing levels dictate.
- Job position requires working in inclement weather conditions and weekly on call rotation for weekend and after hour callouts.
- Adhere to all City policies and procedures as outlined in the Employee Handbook, in particular:
 - Attendance Policy
 - All Safety Policies and Procedures
 - Appropriate business casual attire for office personnel and proper uniform attire for those departments that are so designated (Police, Fire, and Public Works Departments);
- Assists in the repair of damaged water and sewer lines, and replacing water/sewer pipe, as necessary;
- Conducts routine maintenance of water and sewer lines;
- Prepares trenches for new lines by hand digging and by using front bucket of backhoe;
- Installs water and sewer taps; installs and repairs fire hydrants, water meters, and water valves, and raises or replaces manhole rings and covers;
- Unearths, repairs and replaces main sewer lines and sewer connections; repairs and replaces manholes;
- Operates one or more types of heavy motorized equipment; i.e., front end loaders, farm tractors, rubber tire backhoes, packers, underground bowering equipment etc; Also, has responsibility of operating dump trucks and light trucks,
- Insures quality of work through visual and mechanical inspection;
- Assures work is completed in a timely and professional manner;
- Cleans and maintains equipment and tools;
- Paints fire hydrants, as required and necessary;

- Performs custodial duties in Department facilities and vehicles;
- Repairs barricades and fences
- Resurface and fill roadways, driveways, and yards;
- May perform masonry and carpentry work in support of maintenance and repair work; and,
- Performs all other work as assigned.

Education, Training, and Experience

- High School Diploma or GED Certificate
- 12 to 24 months experience in the maintenance field; experience with water and sewer systems preferred; or,
- Any combination of training and experience which provides the required knowledge, skills and abilities.
- Mathematical knowledge to read and calculate single line graphs to establish trench flow lines by electronic measuring equipment.
- Must obtain a Class I Distribution and Collection Systems license issued by the State of Texas Natural Resource Conservation Commission within 12 months of employment.
- Ability to obtain a Class “B” commercial driver’s license issued by the State of Texas within 6 months of entering the positions.

EMERGENCY OPERATION CLASSIFICATION: TIER 1

Essential: Employees with specific responsibilities that remain in the City on the job alternatively, at a designated location during an emergency.

NOTE: The above statements are intended to describe the general nature and level of work being performed by the person assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, skills and physical demands required of personnel classified.

APPLICANT: Are you capable of performing in a reasonable manner the activities involved in the job or application for which you have applied? Yes/No _____

**The City of La Marque is an Equal Opportunity Employer of Qualified Individuals
(Circle One)**

I have read the job description above and can perform the job duties **with** **without** any reasonable accommodation.

Witness: Supervisor's Signature	Date	Employee's Signature	Date