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**CITY OF LA MARQUE  
CEMETERY BOARD  
MEETING AGENDA**

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THURSDAY, JUNE 2, 2022  
COUNCIL CHAMBER  
1109-B BAYOU ROAD  
LA MARQUE, TX 77568

<https://ci.la-marque.tx.us/AgendaCenter>

TO PARTICIPATE VIA ZOOM:  
PUBLIC TOLL-FREE DIAL-IN NUMBER: **1 (346) 248-7799**  
MEETING ID: **92887385489**  
<https://zoom.us/j/92887385489>

Bim Crowder  
Vacant  
Kurt Koopman  
Eligh Johnson

Chairman  
Vice-Chairperson  
Member  
Member



**CITY OF LA MARQUE  
CEMETERY BOARD  
REGULAR MEETING  
AGENDA  
JUNE 2, 2022**

Notice is hereby given that the City of La Marque Cemetery Board will conduct a Regular Meeting in the Council Chambers at 1109-B Bayou Road, La Marque, Texas as well as via teleconference hosted through (ZOOM) on Thursday, June 2, 2022, at 6:00 p.m. for the purpose of considering and taking action on the following agenda:

- (1) CALL MEETING TO ORDER**
- (2) ROLL CALL**
- (3) APPROVAL/DISAPPROVAL OF ABSENCES**
- (4) INVOCATION AND PLEDGE OF ALLEGIANCE**
- (5) APPROVAL OF MONTHLY FINANCIAL REPORT**
  - a. January 2022
  - b. February 2022
  - c. March 2022
  - d. April 2022
- (6) CITIZENS PARTICIPATION**

Comments from the Public (At this time, any person with Board-related business who has signed up may speak to the Cemetery Board (limited to three (3) minutes). In compliance with Texas Open Meeting Act the Cemetery Board may not deliberate on comments. Personal attacks will not be allowed, and personnel matters should be addressed to the City Manager during normal business hours.
- (7) OLD BUSINESS**
  - a. Discussion/possible action - Landscaping at La Marque Cemetery
- (8) NEW BUSINESS**
  - a. Discussion/possible action - Cemetery Budget for FY 22-23
  - b. Discussion/possible action - To schedule next Cemetery Board meeting

**(9) CHAIRMAN’S REPORT**

**(10) REQUESTS AND ANOUNCEMENTS**

Requests by Cemetery Board members for items to be placed on future Cemetery Board agendas and announcements on city events/community interests TEX. GOV’T CODE §551.415. (b), "items of community interest" includes:

- (1) expressions of thanks, congratulations, or condolence;
- (2) information regarding holiday schedules;
- (3) an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision;
- (4) a reminder about an upcoming event organized or sponsored by the governing body;
- (5) information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- (6) announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

**(11) ADJOURNMENT**

**CERTIFICATION:**

I hereby certify that the above notice of meeting was posted at 1109-B Bayou Road, La Marque, Texas on or before Friday, May 27, 2022, before 5:30 p.m.

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Kierra Nance, TRMC, City Clerk

This facility is wheelchair accessible and accessible parking spaces are available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk’s office at (409) 938-9259, or Fax (409) 935-0401, or e-mail [cityclerk@cityoflamarque.org](mailto:cityclerk@cityoflamarque.org) for further information.



# City of La Marque

## Balance Sheet

### CEMETERY FUND

February 28, 2022

#### Assets

| Current Assets:             | Fiscal Year 2022 |
|-----------------------------|------------------|
| Cash                        | 1,551.69         |
| Investments                 | 2,183.39         |
| Inventories                 | -                |
| Accounts Receivable         | -                |
| Pre-Paid Expenses           | -                |
| Other                       | -                |
| <b>Total Current Assets</b> | <b>3,735.08</b>  |

**Total Assets** **3,735.08**

#### Liabilities and Fund Balance

| Current Liabilities:             | Fiscal Year 2022 |
|----------------------------------|------------------|
| Accounts Payable                 | -                |
| Other                            | -                |
| <b>Total Current Liabilities</b> | <b>-</b>         |

| Fund Balance:                 | Fiscal Year 2022 |
|-------------------------------|------------------|
| Available Fund Balance        | 6,234.51         |
| Current Year Revenue/Expenses | (2,499.43)       |
| <b>Total Fund Balance</b>     | <b>3,735.08</b>  |

**Total Liabilities and Fund Balance** **3,735.08**



# City of La Marque

## Cemetery Fund-February 2022

| Accounts            | Descriptions                              | Budget<br>2021-2022 | Current<br>Month  | Current<br>Year to Date<br>Actuals | Budget<br>Balance |
|---------------------|---|---------------------|-------------------|------------------------------------|-------------------|
| <b>Revenues</b>     |   |                     |                   |                                    |                   |
| 89-3605-00-00       | Interest on Investments                   | 10.00               | 0.17              | 0.57                               | 9.43              |
| 89-3630-00-00       | Administrative fees                       | 0.00                | 0.00              | 0.00                               | 0.00              |
| 89-3807-00-00       | Donations                                 | 0.00                | 0.00              | 0.00                               | 0.00              |
| 89-9001-00-00       | Transfer in from General Fund             | 25,000.00           | 0.00              | 0.00                               | 25,000.00         |
|                     | <b>Total Revenues</b>                     | <b>25,010.00</b>    | <b>0.17</b>       | <b>0.57</b>                        | <b>25,009.43</b>  |
|                     |   |                     |                   |                                    |                   |
| <b>Expenditures</b> |   |                     |                   |                                    |                   |
| 89-4048-00-00       | Wreath Across America                     | 0.00                | 0.00              | 0.00                               | 0.00              |
| 89-4049-00-00       | Cemetery Board Expenditure                | 10,000.00           | 1,450.00          | 2,500.00                           | 7,500.00          |
| 89-4050-00-00       | Cemetery Survey                           | 15,000.00           | 0.00              | 0.00                               | 15,000.00         |
|                     | <b>Total Expenditures</b>                 | <b>25,000.00</b>    | <b>1,450.00</b>   | <b>2,500.00</b>                    | <b>22,500.00</b>  |
|                     | <b>Revenues over (under) Expenditures</b> | <b>10.00</b>        | <b>(1,449.83)</b> | <b>(2,499.43)</b>                  | <b>2,509.43</b>   |



# City of La Marque

## Balance Sheet

### CEMETERY FUND

January 31, 2022

#### Assets

| Current Assets:             | Fiscal Year 2022 |
|-----------------------------|------------------|
| Cash                        | 3,001.69         |
| Investments                 | 2,183.22         |
| Inventories                 | -                |
| Accounts Receivable         | -                |
| Pre-Paid Expenses           | -                |
| Other                       | -                |
| <b>Total Current Assets</b> | <b>5,184.91</b>  |

**Total Assets** **5,184.91**

#### Liabilities and Fund Balance

| Current Liabilities:             | Fiscal Year 2022 |
|----------------------------------|------------------|
| Accounts Payable                 | -                |
| Other                            | -                |
| <b>Total Current Liabilities</b> | <b>-</b>         |

| Fund Balance:                 | Fiscal Year 2022 |
|-------------------------------|------------------|
| Available Fund Balance        | 6,234.51         |
| Current Year Revenue/Expenses | (1,049.60)       |
| <b>Total Fund Balance</b>     | <b>5,184.91</b>  |

**Total Liabilities and Fund Balance** **5,184.91**



# City of La Marque

## Cemetery Fund-January 2022

| Accounts            | Descriptions                              | Budget<br>2021-2022 | Current<br>Month | Current<br>Year to Date<br>Actuals | Budget<br>Balance |
|---------------------|---|---------------------|------------------|------------------------------------|-------------------|
| <b>Revenues</b>     |   |                     |                  |                                    |                   |
| 89-3605-00-00       | Interest on Investments                   | 10.00               | 0.13             | 0.40                               | 9.60              |
| 89-3630-00-00       | Administrative fees                       | 0.00                | 0.00             | 0.00                               | 0.00              |
| 89-3807-00-00       | Donations                                 | 0.00                | 0.00             | 0.00                               | 0.00              |
| 89-9001-00-00       | Transfer in from General Fund             | 25,000.00           | 0.00             | 0.00                               | 25,000.00         |
|                     | <b>Total Revenues</b>                     | <b>25,010.00</b>    | <b>0.13</b>      | <b>0.40</b>                        | <b>25,009.60</b>  |
|                     |   |                     |                  |                                    |                   |
| <b>Expenditures</b> |   |                     |                  |                                    |                   |
| 89-4048-00-00       | Wreath Across America                     | 0.00                | 0.00             | 0.00                               | 0.00              |
| 89-4049-00-00       | Cemetery Board Expenditure                | 10,000.00           | 350.00           | 1,050.00                           | 8,950.00          |
| 89-4050-00-00       | Cemetery Survey                           | 15,000.00           | 0.00             | 0.00                               | 15,000.00         |
|                     | <b>Total Expenditures</b>                 | <b>25,000.00</b>    | <b>350.00</b>    | <b>1,050.00</b>                    | <b>23,950.00</b>  |
|                     | <b>Revenues over (under) Expenditures</b> | <b>10.00</b>        | <b>(349.87)</b>  | <b>(1,049.60)</b>                  | <b>1,059.60</b>   |



# City of La Marque

## Balance Sheet

### CEMETERY FUND

March 31, 2022

#### Assets

| <b>Current Assets:</b>      | <b>Fiscal Year 2022</b> |
|-----------------------------|-------------------------|
| Cash                        | 1,151.69                |
| Investments                 | 2,183.84                |
| Inventories                 | -                       |
| Accounts Receivable         | -                       |
| Pre-Paid Expenses           | -                       |
| Other                       | -                       |
| <b>Total Current Assets</b> | <b>3,335.53</b>         |

**Total Assets** **3,335.53**

#### Liabilities and Fund Balance

| <b>Current Liabilities:</b>      | <b>Fiscal Year 2022</b> |
|----------------------------------|-------------------------|
| Accounts Payable                 | -                       |
| Other                            | -                       |
| <b>Total Current Liabilities</b> | <b>-</b>                |

| <b>Fund Balance:</b>          | <b>Fiscal Year 2022</b> |
|-------------------------------|-------------------------|
| Available Fund Balance        | 6,234.51                |
| Current Year Revenue/Expenses | (2,898.98)              |
| <b>Total Fund Balance</b>     | <b>3,335.53</b>         |

**Total Liabilities and Fund Balance** **3,335.53**





# City of La Marque

## Cemetery Fund - March 2022

| Accounts            | Descriptions                              | Budget<br>2021-2022 | Current<br>Month | Current<br>Year to Date<br>Actuals | Budget<br>Balance |
|---------------------|---|---------------------|------------------|------------------------------------|-------------------|
| <b>Revenues</b>     |   |                     |                  |                                    |                   |
| 89-3605-00-00       | Interest on Investments                   | 10.00               | 0.45             | 1.02                               | 8.98              |
| 89-3630-00-00       | Administrative fees                       | 0.00                | 0.00             | 0.00                               | 0.00              |
| 89-3807-00-00       | Donations                                 | 0.00                | 0.00             | 0.00                               | 0.00              |
| 89-9001-00-00       | Transfer in from General Fund             | 25,000.00           | 0.00             | 0.00                               | 25,000.00         |
|                     | <b>Total Revenues</b>                     | <b>25,010.00</b>    | <b>0.45</b>      | <b>1.02</b>                        | <b>25,008.98</b>  |
|                     |   |                     |                  |                                    |                   |
| <b>Expenditures</b> |   |                     |                  |                                    |                   |
| 89-4048-00-00       | Wreath Across America                     | 0.00                | 0.00             | 0.00                               | 0.00              |
| 89-4049-00-00       | Cemetery Board Expenditure                | 10,000.00           | 400.00           | 2,900.00                           | 7,100.00          |
| 89-4050-00-00       | Cemetery Survey                           | 15,000.00           | 0.00             | 0.00                               | 15,000.00         |
|                     | <b>Total Expenditures</b>                 | <b>25,000.00</b>    | <b>400.00</b>    | <b>2,900.00</b>                    | <b>22,100.00</b>  |
|                     | <b>Revenues over (under) Expenditures</b> | <b>10.00</b>        | <b>(399.55)</b>  | <b>(2,898.98)</b>                  | <b>2,908.98</b>   |



# City of La Marque

## Balance Sheet

### CEMETERY FUND

April 30, 2022

#### Assets

| <b>Current Assets:</b>      | Fiscal Year 2022 |
|-----------------------------|------------------|
| Cash                        | 351.69           |
| Investments                 | 2,184.62         |
| Inventories                 | -                |
| Accounts Receivable         | -                |
| Pre-Paid Expenses           | -                |
| Other                       | -                |
| <b>Total Current Assets</b> | <b>2,536.31</b>  |

**Total Assets** **2,536.31**

#### Liabilities and Fund Balance

| <b>Current Liabilities:</b>      | Fiscal Year 2022 |
|----------------------------------|------------------|
| Accounts Payable                 | -                |
| Other                            | -                |
| <b>Total Current Liabilities</b> | <b>-</b>         |

| <b>Fund Balance:</b>          | Fiscal Year 2022 |
|-------------------------------|------------------|
| Available Fund Balance        | 6,234.51         |
| Current Year Revenue/Expenses | (3,698.20)       |
| <b>Total Fund Balance</b>     | <b>2,536.31</b>  |

**Total Liabilities and Fund Balance** **2,536.31**



# City of La Marque

## Cemetery Fund - April 2022

| Accounts            | Descriptions                              | Budget<br>2021-2022 | Current<br>Month | Current<br>Year to Date<br>Actuals | Budget<br>Balance |
|---------------------|---|---------------------|------------------|------------------------------------|-------------------|
| <b>Revenues</b>     |   |                     |                  |                                    |                   |
| 89-3605-00-00       | Interest on Investments                   | 10.00               | 0.78             | 1.80                               | 8.20              |
| 89-3630-00-00       | Administrative fees                       | 0.00                | 0.00             | 0.00                               | 0.00              |
| 89-3807-00-00       | Donations                                 | 0.00                | 0.00             | 0.00                               | 0.00              |
| 89-9001-00-00       | Transfer in from General Fund             | 25,000.00           | 0.00             | 0.00                               | 25,000.00         |
|                     | <b>Total Revenues</b>                     | <b>25,010.00</b>    | <b>0.78</b>      | <b>1.80</b>                        | <b>25,008.20</b>  |
|                     |   |                     |                  |                                    |                   |
| <b>Expenditures</b> |   |                     |                  |                                    |                   |
| 89-4048-00-00       | Wreath Across America                     | 0.00                | 0.00             | 0.00                               | 0.00              |
| 89-4049-00-00       | Cemetery Board Expenditure                | 10,000.00           | 800.00           | 3,700.00                           | 6,300.00          |
| 89-4050-00-00       | Cemetery Survey                           | 15,000.00           | 0.00             | 0.00                               | 15,000.00         |
|                     | <b>Total Expenditures</b>                 | <b>25,000.00</b>    | <b>800.00</b>    | <b>3,700.00</b>                    | <b>21,300.00</b>  |
|                     | <b>Revenues over (under) Expenditures</b> | <b>10.00</b>        | <b>(799.22)</b>  | <b>(3,698.20)</b>                  | <b>3,708.20</b>   |