



OPPORTUNITY WITHIN THE CITY OF LA MARQUE

POSITION AVAILABLE: PUBLIC WORKS DIRECTOR

<p>GENERAL DESCRIPTION:</p>	<p>This position is responsible for planning, organizing, directing and coordinating the operations of the Public Works Department, including parks, streets, drainage, traffic, service center, storm water program, recycling, water and sewer operations of the city's potable water supply and treatment, and capital improvements to these related areas of the City's buildings and Infrastructure. The incumbent exercises considerable independent judgment and discretion in interpreting, applying, and enforcing laws, regulations, ordinances, and policies applicable to the related Public Works programs and activities; Additionally this position participates in the development of policies and long-range plans for all Public Works programs and activities.</p> <p>Provides direction and coordination to technical, operation, and other support personnel through subordinate supervisors; and conducts considerable coordination with other City departments, other governmental agencies, and the public. Assignments involve responsibility for final decision and results in all technical and operational matters, reviewing divisional requests, and preparing the annual budget for related divisions. This employee ensures the installation, clarification, and execution of the programs related to the assigned divisions. The employee's work is reviewed through conferences, reports, and effectiveness of operations.</p>
<p>MINIMUM TRAINING/EXPERIENCE:</p>	<ul style="list-style-type: none"> • College degree in public administration, communication, organizational development, urban planning or related field, plus five years progressively responsible experience in public policy processes, program implementation, and work with elected officials required. • Knowledge of public finance, budget theory, practice and policy, capital projects and the impact of utilities on community development is desirable. • Five (5) to seven (7) years of municipal public works experience, including 3 years of responsible supervisory experience; alternately, • An equivalent combination of training and experience, which provides the required knowledge, skills, and abilities; • Possession of a valid driver license issued by the State of Texas; • Possession of Class B Wastewater Treatment license issued by the State of Texas; and, • Possession of Class B Groundwater license issued by the State of Texas; • Considerable knowledge of the occupational hazards and proper safety precautions of public works construction and maintenance work;

	<ul style="list-style-type: none"> • Thorough knowledge of ethical guidelines applicable to the position as outlined by professional standards and/or federal, state, and local laws, rules and regulations; • Comprehensive knowledge of the financing sources and programs available through state and federal funding agencies for construction of public works and infrastructure systems, and of the requirements and standards for obtaining and retaining state and federally funded programs; • Ability to exercise tact and courtesy in dealings with public officials; developers, contractors, and the public; and establish and maintain effective working relationship as necessitated by work assignments.
SALARY:	Negotiable and depending on qualifications
DEADLINE:	Open Until Filled

An application must be completed and may be obtained on the City’s website at www.cityoflamarque.org Go to the “Employment” tab to print an Employment Application. Employment Applications may be hand delivered or mailed to the City of La Marque City Hall at the address listed below. The City of La Marque is an Equal Opportunity Employer (EOE).

City of La Marque
1111 Bayou Road
La Marque, Texas 77568

See Job Description attached